



Alameda County Leather Corps Expense Reimbursement Request

Submitted by:	Date:
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**Attach all receipts to this form.
All reimbursements require documentation and/or approval from the Board of Directors.**

Date Purchased	Item Description	Event or Committee to be Charged	Amount
Subtotal			
Less Cash Advanced			
Total to be Reimbursed			

Date:	Approved by:
Check #:	

Revised September 6, 2015